



Hospitality **A**udit **S**ervices



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Hospitality
Audit
Services



- S**tock Control
- T**est Purchasing
- M**ystery Guests
- C**ash Flow & Forecasting
- I**nvestigations

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**'Helping businesses
to trade more profitably'**



Chris Pearson is the owner of Hospitality Audit Services. He has over 30 years' experience of the hospitality industry in a number of roles.

Most recently he was the Senior Internal Auditor for Mint Hotels. This company owned eight 4* contemporary hotels in the UK and Amsterdam. The largest were at the Tower of London and in Amsterdam with 550 bedrooms and extensive F&B operations. He worked for Mint Hotels for five years until February 2012 when it was merged with Hilton Worldwide.

Hospitality Audit Services Ltd was formed in July 2012. The business is split into three divisions;

Stock Control & Management Accounting for small hospitality businesses. We stocktake a number of small local public houses.

Auditing for large hotel companies. We audit large branded hotels across the UK and Europe.

Test Purchasing. We conduct regular test purchases at a number of large prestigious hotels throughout the UK.

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Stock Control

Liquor Stocktaking;

- We can stock take single bar outlets, for example public houses, restaurants or small hotels
- We can also stock take multi outlet businesses, for example hotels
- A report will be issued at the end of each visit giving details of GP%, purchases, surplus/deficit and stock holding levels.
- Comparison with till systems to check actual and estimated sales
- The stocktake programme can be purchased on licence so stocktakes can be performed at any time. This is especially useful for businesses with lots of functions or outside catering events

Food Stock Control;

Food Flash

This spread sheet checks purchases against food revenue over a period of time (monthly or four weekly). It gives accurate results in real time, not at a later date. This sheet is provided free when a liquor stocktake is purchased

Management Accounting

For Small Businesses

We offer the following package;

- 12 month forecast to create an estimated trading account
- Each month actual figures are added. GP%'s are obtained from monthly stocktakes and food flash results. Actual costs and revenues are also added
- The forecasted figures for future months are adjusted each month, based on the actual figures obtained, to provide an accurate cash flow forecast.
- Profitability can be reviewed each month and adjustments made.

Test Purchasing

Mystery Guests

We co-ordinate **test purchase** visits to check cash handling accuracy in premises where cash accounts for a lot of the revenue, for example hotel bars and public houses. Integrity tests on employees are also conducted. A full report for checking against till systems is issued within two working days of any visit.

Mystery guest visits check employee and premises compliance with company and industry standards and relevant legislation.

Check lists are agreed in advance.